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| TITLE | Work Programme 2014/15 |
| FOR CONSIDERATION BY | Health Overview and Scrutiny Committee on 19 January 2015 |
| WARD | None Specific |

Please note that the work programme is a 'live' document and subject to change at short notice.

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

| DATE OF MEETING | ITEMS | PURPOSE OF REPORT AND REASON FOR CONSIDERATION | REPORTING OFFICER AND OFFICER CONTACT | COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE | COMMENTS |
|-----------------------------|--|---|--|--|-----------------|
| Monday 23 March 2015 | Update on implementation of Better Care Fund Plan (particularly integration of short term care) | To update the Committee on progress being made | Adult Social Care / CCG | Look after the vulnerable Improve health, wellbeing and quality of life | |
| | Update on RBH | To receive a general update on performance, patient satisfaction and any issues identified in the CQC inspection (March 2014) | RBH | Look after the vulnerable Improve health, wellbeing and quality of life | |
| | Workforce use – increased use of nurses and patients’ views | To receive information on increasing use of nurses | CCG/Healthwatch | Look after the vulnerable Improve health, wellbeing and quality of life | |
| | Draft Work Programme 2015/16 | To consider the Committee’s draft Work Programme for 2015/16 | Democratic Services | | |
| | Healthwatch Wokingham Borough Annual Report | To receive the annual report of Healthwatch Wokingham Borough | Healthwatch Wokingham Borough | Look after the vulnerable Improve health, wellbeing and | |

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| | | | | quality of life | |
| | Performance Outcomes Report | To monitor performance | CCG | Improve health, wellbeing and quality of life | |
| | Health Consultation Report | Standing item | Democratic Services | Improve health, wellbeing and quality of life | |

Currently unscheduled topics:

- Draft Quality Accounts
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Ambulance queuing and bed blocking
- CCG Funding allocation
- Access to cataract services

Possible topics for 2015/16:

- Berkshire Public Health Agreement
- Sexual health contract procurement look back (for early 2015/16)
- Health Protection Arrangements

Possible referrals to Children's Services Overview and Scrutiny Committee/ joint working

- School nursing – involving internal and external partners
- 0-5 health offer (health visiting service) – late 2015/16?

HEALTH OVERVIEW AND SCRUTINY COMMITTEE TRACKING NOTE 2014/15

[illegible]

| ITEM NO. | ITEM/SUBJECT | OFFICER RESPONSIBLE | DATE OF MEETING | DUE DATE | COMMENTS | RESPONSE |
|----------|--|---------------------|-----------------|----------|-------------------------------|----------|
| | <p>suggested.</p> <ul style="list-style-type: none"> With regards to the Adult Safeguarding Annual Report, Kate Haines requested that the Committee also be provided with the previous year's report as to enable comparisons. It was noted that the Overview and Scrutiny Management Committee at its June meeting had considered a scrutiny suggestion from a member of the public regarding the effect of pollution on public health and wellbeing in Wokingham Borough and had suggested that the Health Overview and Scrutiny Committee be asked to consider the issue and that Officers be asked to provide data and a commentary to that Committee. A briefing on this issue was scheduled for the Committee's January meeting. | Public Health | | 19.01.15 | | |
| 3. | <p>MINUTE 25 - ELECTION OF CHAIRMAN FOR THE REMAINDER OF 2014/15 MUNICIPAL YEAR</p> <ul style="list-style-type: none"> The Committee wished Councillor Haines well and requested that a letter be sent to her thanking her for her contribution to the Committee. | Councillor Holton | 18.11.14 | | Completed | |
| 4. | <p>MINUTE 32 - A&E ATTENDANCE OF WOKINGHAM RESIDENTS AGED 40S-60S</p> <ul style="list-style-type: none"> Dr Milligan agreed to confirm with South Central Ambulance Services, their awareness of this facility [Brants Bridge] and what it provided. | Dr Milligan CCG | 18.11.14 | | Completed – response received | |

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| | <ul style="list-style-type: none"> It was also noted that NHS 111 had a directory of services. Members queried how new services were added to the directory. | Madeleine Shopland | | | | |
| 5. | MINUTE CONSULTATION ON CHANGES TO CHARGING FOR ADULT SOCIAL CARE SERVICES <ul style="list-style-type: none"> Members send any additional comments on the consultation to the Principal Democratic Services Officer to assist in the formulation of a result to the consultation from the Committee; Submit a response to the consultation on behalf of the Committee. The possibility of the Committee viewing the results of the consultation prior to a decision being taken by the Executive be explored. | Madeleine Shopland | 18.11.14 | 1.12.14 | <p>Completed</p> <p>Completed</p> <p>Completed</p> | |
| 6. | MINUTE 37 - WORK PROGRAMME 2014/15 <ul style="list-style-type: none"> The Wokingham 2013-2014 Annual Safeguarding Report would be taken to the Committee's January meeting. It was suggested that the general update from the Royal Berkshire Hospital on performance, patient satisfaction and any issues identified in the CQC inspection, be deferred to March. Members were asked to inform the Principal Democratic Services Officer of any questions or issues which they wished to be addressed with regards to the briefing on the effect of | <p>Sarah O'Connor</p> <p>RBH</p> <p>HOSC</p> | 18.11.14 | <p>19.01.15</p> <p>23.03.15</p> <p>19.01.15</p> | | |

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| | <p>pollution on public health and wellbeing in Wokingham Borough and the update on primary care workforce and views on increasing use of non GP healthcare staff.</p> <ul style="list-style-type: none"> The Chairman suggested that the Committee request an update [on Female Genital Mutilation] at its January meeting and then determine whether this was something which should be requested on a regular basis. | CCG | | 19.01.15 | | |

Glossary:

- **Bariatrics** – branch of medicine that deals with the causes, prevention, and treatment of obesity.
- **BHFT** – Berkshire Healthcare NHS Foundation Trust
- **C&B – (Choose and Book)** is a national electronic referral service which gives patients a choice of place, date and time for their first outpatient appointment in a hospital or clinic.
- **CAM** - Confusion Assessment Method
- **CCG** – Clinical Commissioning Group
- **CDU** – Clinical Decisions Unit
- **CHIS** - Child Health Information Systems - patient administration systems that provide a clinical record for individual children and support a variety of child health and related activities, including universal services for population health and support for statutory functions.
- **CNS** – Clinical Nurse Specialist
- **Contract Query Notice** - A specific action taken by the PCT against the Provider as per the contract. It is a notice served when a contractual target is not being met. As a result of such a notice, an action must be agreed that results in recovery of performance within a set timescale.
- **COF** - Commissioning Outcomes Framework
- **CoSRR** - Continuity of Services risk rating
- **CPA - Care Programme Approach** - is a system of delivering community mental health services to individuals diagnosed with a mental illness
- **CPN** - Community Psychiatric Nurse
- **CQC** – Care Quality Commission
- **CQUIN – Commissioning for Quality and Innovation** - Is an incentivised money reward scheme that has been developed to allocate payments to providers if they meet quality outcomes identified to improve local quality issues.
- **CST** - Cognitive Stimulation Therapy
- **CSU** - Commissioning Support Unit
- **Cytology** – the study of cells
- **DPH** – Director of Public Health

- **EPR – Electronic Patient Record** – means of viewing a patient's medical record via a computerised interface.
- **ESD** – Early Supported Discharge service - pathways of care for people transferred from an inpatient environment to a primary care setting to continue a period of rehabilitation, reablement and recuperation at a similar level of intensity and delivered by staff with the same level of expertise as they would have received in the inpatient setting.
- **FFCE - First Finished Consultant Episode** - first completed episode of a patient's stay in hospital.
- **FPH** – Frimley Park Hospital
- **GRACe** - General Referral Assessment Centre
- **GSCC** – General Social Care Council
- **HALO** - Hospital Ambulance Liaison Officer
- **HASU** - Hyper-Acute Stroke Unit
- **HWPFT** - Heatherwood and Wexham Park Hospitals NHS Foundation Trust
- **LES** – Local Enhanced Service
- **LOS** - Length of Stay
- **LTC** – long term conditions
- **MH** – Mental Health
- **MHP** - mental health practitioner
- **Monitor** - Oversees the performance of NHS Foundation Trusts
- **MSA** - Mixed sex accommodation
- **Never Events** - Never Events are serious, largely preventable patient safety incidents that should not occur if the available preventative measures have been implemented
- **NHSCB** – National Health Service Commissioning Board (now NHS England)
- **NHS Safety Thermometer** –tool to measure 4 high volume patient safety issues – falls in care; pressure ulcers; urinary infections (in patients with a urinary catheter); and treatment for VTE
- **NICE** – National Institute of Health and Care Excellence

- **OHPA** – Office of the Health Professions Regulator
- **ONS** – Office for National Statistics
- **Ophthalmology** – branch of medicine that deals with diseases of the eye
- **OPMHS** – Older Persons Mental Health Services
- **Orthopaedics** - branch of surgery concerned with conditions involving the musculoskeletal system
- **OT** – Occupational Therapy
- **Outlier** - a person or thing situated away or detached from the main body or system.
- **PALS** – Patient Advice and Liaison Service
- **PHE** – Public Health England
- **PPCI** – Primary Percutaneous Coronary Intervention
- **PPIs** - Proton Pump Inhibitors
- **PROMs** - Patient Reported Outcome measures are questions asked of patients before and after a specific treatment, to measure improvements to quality of life from the patient's point of view.
- **QIPP** - Quality, Innovation, Productivity and Prevention. The purpose of the programme is to support commissioners and providers to develop service improvement and redesign initiatives that improve productivity, eliminate waste and drive up clinical quality.
- **RAT** – Rapid Access Treatment
- **RBFT/ RBH** - Royal Berkshire NHS Foundation Trust
- **RCA – Root Cause Analysis** - When incidents happen, Root Cause Analysis Investigation is a means of ensuring that lessons are learned across the NHS to prevent the same incident occurring elsewhere.
- **RGN** - Registered General Nurses
- **RMN** - Registered Mental Health Nurses
- **RTT - referral to treatment time** – waiting time between being referred and beginning treatment.
- **SCAS** – South Central Ambulance Service